

<b>STUDY MODULE DESCRIPTION FORM</b>		
Name of the module/subject <b>Project Management and Progress Tracking</b>		Code <b>1011105341011110207</b>
Field of study <b>Management - Part-time studies - Second-cycle</b>	Profile of study (general academic, practical) <b>(brak)</b>	Year /Semester <b>2 / 4</b>
Elective path/specialty <b>Logistics of manufacturing systems and</b>	Subject offered in: <b>Polish</b>	Course (compulsory, elective) <b>elective</b>
Cycle of study: <b>Second-cycle studies</b>	Form of study (full-time, part-time) <b>part-time</b>	
No. of hours Lecture: <b>10</b> Classes: <b>-</b> Laboratory: <b>-</b> Project/seminars: <b>-</b>		No. of credits <b>3</b>
Status of the course in the study program (Basic, major, other) <b>(brak)</b>		(university-wide, from another field) <b>(brak)</b>
Education areas and fields of science and art <b>technical sciences</b>		ECTS distribution (number and %) <b>3 100%</b>
<b>Responsible for subject / lecturer:</b>  PhD. DSc. Eng. Magdalena Wyrwicka email: magdalena.wyrwicka@put.poznan.pl tel. +48616653369 of Engineering Management Poland, Poznań, Strzelecka str. 11		
<b>Prerequisites in terms of knowledge, skills and social competencies:</b>		
1	<b>Knowledge</b>	Basic of management and logistics
2	<b>Skills</b>	Basic of Mathematics
3	<b>Social competencies</b>	Knowledge about communication rules
<b>Assumptions and objectives of the course:</b> -Understanding of project essence and role in management, rules and knowledge of project management instruments, knowledge of project definition and planning, organization of project realization and controlling		
<b>Study outcomes and reference to the educational results for a field of study</b>		
<b>Knowledge:</b>		
1. The student can explain basic definitions of project management - [K2A_W09] 2. The student can explain methodology of project management in logistics area - [K2A_W13] 3. The student knows about WBS, time and cost planning methods - [K2A_W21]		
<b>Skills:</b>		
1. The student can solve problems with project management methodology - [K2A_U18] 2. The student can present solutions - [K2A_U04]		
<b>Social competencies:</b>		
1. Responsibility for own work and team - [K2A_K03] 2. The student can give a range of tasks and goals - [K2A_K06]		
<b>Assessment methods of study outcomes</b>		
- Result of teamwork presentations - Test		
<b>Course description</b>		

-Projects place and role in management. Substance and kinds of projects. Project's maturity. Project's life cycle. Initiation and definition of projects. Performance assessment and risk analysis. Work breakdown structure (WBS). Planning of project's duration and resources. Budgeting. Controlling. Organization of project team. Institutional forms of project management. Computer software to aid project management. Presentation some praxis examples of projects.		
<b>Basic bibliography:</b>		
<b>Additional bibliography:</b>		
<b>Result of average student's workload</b>		
<b>Activity</b>	<b>Time (working hours)</b>	
1. lecture,	16	
2. presentations,	14	
3. discussion,	10	
4. case study,	10	
5. own work of student	20	
6. consultations	10	
<b>Student's workload</b>		
<b>Source of workload</b>	<b>hours</b>	<b>ECTS</b>
Total workload	80	3
Contact hours	30	1
Practical activities	50	2